

NOTICE OF PUBLIC MEETING

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 11

Notice is hereby given pursuant to the Texas Government Code, Section 551, as amended that the Board of Commissioners (the "Board") of Harris County Emergency Services District No. 11 (the "District") will meet in regular session, open to the public, at **5:00 p.m., Tuesday, April 4, 2023, at the District's Administration Building, 18334 Stuebner Airline Road, Spring, Texas 77379**, a location within the District, at which the subject of and matters to be considered and acted upon will include the following:

1. Call meeting to order and moment of silence for prayer and reflection;
2. Public comments (2 minute limit per person or 5 minute limit per subject, whichever is less);
3. Presentation of Service and Meritorious Awards;
4. Approve the minutes of the special meetings of February 20, 2023 and February 28, 2023 and regular meeting of February 28, 2023;
5. Administration, Dispatch and Logistics Facilities Construction/Development Report, including:
 - a. status of construction of Phase II of District Administration complex by J.E. Dunn Construction Company, and take any necessary actions on same;
 - b. consider construction pay applications and/or change orders;
 - c. review and accept Phase I Project construction audit and consider final pay application for Phase I Project expenditures, as necessary; and
 - d. status of survey of District Administration property and take any necessary actions on same;
6. Chief Executive Officer's Report, including:
 - a. review compliance, communications, clinical matters and operations;
 - b. status of Accredited Center of Excellence accreditation application submission;
 - c. review proposal from Cummins, Inc. for generator maintenance and take any necessary actions on same;
 - d. review and approve Burnet EMS Training Center Training Site Agreement;
 - e. review and approve ACETECH Corp, Inc. Subscriber Agreement and Service Agreement;
 - f. dispatch and billing software licensing updates and take any necessary actions on same; and
 - g. review and approve Affiliation Agreement with Rice University Emergency Medical Services;
7. Chief Financial Officer Report, including:
 - a. approve payment of bills and issuance of checks;
 - b. review Investment Report;
 - c. review and discuss Resolution Adopting District Reimbursement Policy and take necessary actions on same; and
 - d. review status of payroll services transition and take any necessary actions on same;
8. Tax Assessor/Collector's Report;
9. Attorney's Report, including:
 - a. review recent Public Information Act requests and status of responses to same;
 - b. review matters pertaining to Texas Secretary of State's Randomized Audit of May 7, 2022 Elections;

- c. Review proposal from Hart InterCivic for the purchase of 25 vDrives and take any necessary actions on same; and
- d. status of *Cypress Creek Emergency Medical Services vs. the District, et al*, and related legal matters and take any necessary actions on same;
10. Review District personnel matters, including review and amend District Organizational Chart, as necessary;
11. Executive Session pursuant to Chapter 551, Texas Government Code, ("Open Meetings Act") to discuss District matters, as may be necessary; and
12. Adjournment.

The Board of Commissioners is authorized by the Open Meetings Act ("OMA") to convene in closed or Executive Session for certain purposes. These purposes include: receiving legal advice from its attorney(s) pursuant to §551.071, Texas Government Code; discussing real property matters pursuant to §551.072, Texas Government Code; discussing gifts and donations pursuant to §551.073, Texas Government Code; discussing personnel matters pursuant to §551.074, Texas Government Code; and, discussing security personnel or devices pursuant to §551.076, Texas Government Code. If the Board decides to enter into Executive Session regarding any item on this agenda, the Presiding Officer will announce that an Executive Session will be held and will identify the item to be discussed and provision of the OMA that authorizes the closed or Executive Session.

EXECUTED this 29th day of March, 2023.



Regina D. Adams
Radcliffe Bobbitt Adams Polley PLLC
General Counsel for the District